



## 2011-2012 GCAC AWANA Clubs Guidelines

To better serve your child and for his/her safety, Awana will start administrating the following guidelines in the coming club year. Please make sure that you read through and understand all the information before signing. Then fill out the registration forms. You may talk to the registration staff or commanders, if you have any question.

### Registration Guideline:

1. Every field in a registration form must be filled.
2. Each class will have limited space. Children who register after the class space is filled will be put on waiting list and called upon later availability.
3. Registration priority is given by the following tiers and is first-come-first-serve.
  - I. Current year certified AWANA teachers and helper's children
  - II. Regular GCAC attendants
  - III. Regular Friday night fellowship attendants
  - IV. Others

### Attendance Guidelines

Excellent attendance shows your child's commitment to Awana. Please make sure to take your child to Awana every club night.

1. Every child must be sign-in and sign-out by a parent/guardian.
2. If your child cannot attend a session, please notify his/her club leaders ASAP and state the reason. Therefore, it will not be counted as an unexcused absence.
3. If your child has four consecutive unexcused absences, it shows that he/she does not commit to the program. He/She will be asked to leave Awana until next year. A student from the waiting list will be invited to join.

### Recite Bible Verses Guidelines

Memorizing Bible verses is an essential component of the AWANA program. Please encourage your child to practice their Bible verses at home.

1. At least one verse per week, no more than three per week (Except a Cubbie who is 3+ years old).
2. If a clubber does not memorize any verse in a week – a reminder will be sent to parents.
3. If a clubber does not memorize any verse in two consecutive weeks – a warning will be sent to parents for possible suspension.
4. If a clubber does not memorize any verse in three consecutive weeks –the clubber will be suspend for one club night.
5. If a clubber still does not memorize any verse upon his/her return, then it shows the clubber is not ready for the program. Therefore, the clubber will be asked to leave for the rest of school year until next year. A student from the waiting list will be invited to join.



### **Club Behavior Guidelines**

To help your child quickly adopt the program routine, parents are discouraged to stay in the classroom (except the first three weeks in Cubbie Club). Also, to train your child as a boy/girl of God, positive behaviors such as good sportsmanship, respecting others, and so on, will be awarded by points. However, inappropriate behaviors will have consequences and may result in suspension or even leaving Awana club.

1. Inappropriate behaviors are:
  - a. Bully others physically or verbally
  - b. Disrespect or disobey authority
  - c. Use cursing words
  - d. Use inappropriate language
  
2. Consequences of inappropriate behaviors:
  - a. Three counts will be administrated if inappropriate behaviors occur during a club night
    1. First count – The clubber will receive verbal warning from Club leader. He/she will lose 15 minutes game time.
    2. Second count – The clubber will have conference with Club director/commander. He/she will lose entire game time or timeout from the activity.
    3. Third count – The clubber will have conference with club director, commander and parents. He/she will be suspended for the following club night.
  - b. If the clubber returns with the same inappropriate behavior, he/she will be asked to leave for the rest of school year. A student from the waiting list will be invited to join.

*I have read and understood all the above information, my child/ren and I are willing to comply with all the guidelines.*

X

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date



For registration staff only  
Place club sticker here.

# Gaithersburg Chinese Alliance Church Awana Clubs Application

(One application per child)

Please fill in all the information and sign on application form and permission slip (on the back side).

## CLUBBER INFORMATION

Clubber's Name: \_\_\_\_\_ Gender  Male  Female Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_  
*Last First MI (mm/dd/yyyy)*  
Age by August 31, 2011 \_\_\_\_\_ Grade the child will be in 2011-2012 school year \_\_\_\_\_  
Address: \_\_\_\_\_  
*Number, Street, Apt.#*  
City: \_\_\_\_\_ ZIP: \_\_\_\_\_ Home Phone: \_\_\_\_\_

### Club Enrollment

Please check one: \_\_\_\_\_ Cubbies (3 or 4 yrs old by Sept 1, 2011) \_\_\_\_\_ Sparks (grades K-2)  
\_\_\_\_\_ T & T Boys (grades 3 to 5) \_\_\_\_\_ T & T Girls (grades 3 to 5)

## PARENT INFORMATION

Parent's Name: \_\_\_\_\_ Cell Phone: \_\_\_\_\_  
Parent's e-mail: \_\_\_\_\_  
Current AWANA teacher/helper? Yes \_\_\_ No \_\_\_ Regular GCAC attendant? Yes \_\_\_ No \_\_\_  
Regular Friday night fellowship attendant? Yes (Please specify fellowship name) \_\_\_\_\_ No \_\_\_  
Church now attending: \_\_\_\_\_  
*(optional)*  
Parent's Location on Friday Nights, circle one: GCAC/Lily Fellowship home GCAC/Awana  
Other \_\_\_\_\_

X \_\_\_\_\_  
Parent/Guardian Signature Date

## PARENT PARTICIPATION

If you are interested in helping in AWANA activities, please check the activities you are interested in:

\_\_\_\_\_ Snacks (Cubbies only) \_\_\_\_\_ Graduation Snack helper \_\_\_\_\_ Awana Store  
\_\_\_\_\_ Handbook Contest \_\_\_\_\_ T & T Club Outing \_\_\_\_\_ Photographer  
\_\_\_\_\_ Dad's Game Night \_\_\_\_\_ Mom's Appreciation Night  
\_\_\_\_\_ Mission Month/ Ice Cream Party Helper

\_\_\_\_\_ \$25 registration fee (one child in family)  
\_\_\_\_\_ \$50 registration fee (two or more children in family) \_\_\_\_\_ no fee since sibling is accounted for

